

## **PERIODIC MULTI-YEAR REVIEW FREQUENTLY ASKED QUESTIONS**

**Q: Do I have to go through PMYR?**

A: Yes. Unless you indicate (in writing) that you intend to retire within a three-year period.

**Q: Can the timing of my PMYR be altered?**

A: Yes, it can but only upon written agreement between you and your department chair/head and only under certain circumstances (which can be found in the “Timing of Process” section of the policy included in this packet).

**Q: What developmental funds are available to me through this review?**

A: 1) PMYR College Development Funds. Maximum of \$2,000. Make funding request in your personal statement/PMYR form.

2) CTL Grants for Professional Development in Teaching. Faculty members who successfully complete the PMYR process or who are promoted to full professor during the 2022–2023 academic year are eligible to apply for funds administered by the Center for Teaching & Learning. In the fall following your successful PMYR or promotion to full professor process, you will be invited by CTL to submit proposals for up to \$3000 to support innovation or improvement in your teaching. See CTL’s [website](#) for more information and sample proposals.

**Q: What if my department chair/head wants to deny me other funds because I’ve had use of PMYR funds?**

A: The policy says you aren’t to be denied other sources of funding for which you would regularly be eligible because you have undergone PMYR. The central administration agrees on this point. Call MSP if this happens.

**Q: Can I use PMYR college development funds to fund a TA or RA?**

A: Yes, if you have a project that you need assistance with, you can apply for PMYR money for a TA or RA.

**Q: How will I be informed about the result of my PMYR review and when can I expect funds to be allocated?**

A: Some faculty members have reported hearing nothing after having submitted their review materials so the MSP insisted that contract language be added that would ensure proper notification. The contract now explicitly states that a copy of the PMYR recommendation made by a personnel committee or academic administrator shall be sent to the faculty member at the time the recommendation is forwarded to the next level of review. If you encounter any problems with lack of notification, please let the MSP know immediately. PMYR reviews are expected in the Provost’s office during the month of August following the semester you were reviewed. Funds should be allocated to deaneries the

following fall (usually late October) and college personnel officers have been instructed to let candidates know when the funds have arrived.

**Q: How long can I take to use my PMYR money?**

A: A reasonable period. Once it has been allocated to you, it is yours to use per your PMYR plan so be sure that it's clear in your statement if you intend to use the money over a time period that is longer than the academic year in which the funds are allocated to you.

**Q: What if the money doesn't come in on time for a conference that I've received authorization to fund through my PMYR?**

A: If you should miss the conference because of an administrative delay in disbursing PMYR money, you should talk to your department chair/head about substituting something suitable; the administration has said they will be cooperative in these cases.